



## RESERVATION FORM

The Ritz-Carlton, Millenia Singapore  
7 Raffles Avenue  
Singapore 039799  
Hotel Telephone : (65) 6337 8888  
General Fax : (65) 6338 0001

### Social Media World Forum Asia 20-27 September 2010

Reservations may be made by completing this form with quote **SMWF10** and return fax attention to:

**Mr. Taufik A. Rahman, Group Reservations Executive - Reservations Department**  
Telephone: (65) 6434-5130 · Fax: (65) 6337-5190 · Email: [Taufik.A.Rahman@ritzcarlton.com](mailto:Taufik.A.Rahman@ritzcarlton.com)

**By 23 August 2010 (Monday)**

The Ritz-Carlton, Millenia Singapore will send a confirmation upon receipt of this completed form

Name	Dr. / Mr. / Ms. / Mrs		
	Select one	Last Name	First Name
Title	_____	Company	_____
Telephone	_____	Facsimile	_____
	Country code/ Area code/ Telephone No.		Country code/ Area code/ Facsimile No.
Email	_____		
Address	_____		
Arrival Date/Time	_____	Departure Date/Time	_____
Arrival Flight	_____	Departure Flight	_____

#### Credit Card Details

To guarantee your booking, kindly provide us your credit card details.

American Express     Diners Club     Master Card     VISA     Others: \_\_\_\_\_

Credit Card Number	_____		
Card Member's Name	_____	Expiry Date	_____
Signature	_____	Date	_____

#### Room/Rate Details (Applicable for the period 20-23 September 2010)

Deluxe Room, Kallang Bay View (Inclusive of 1 Buffet Breakfast) S\$295.00

#### Room/Rate Details (Applicable for the period 23-27 September 2010)

Deluxe Room, Kallang Bay View (Inclusive of 1 Buffet Breakfast) S\$1,100.00

#### Special Requests (Please tick) \* All requests subject to availability.

- King Bed     Twin Bed     Smoking room     Non-smoking room
- The above room rate is subject to applicable service charge, government tax and goods and services tax. Currently pegged at 10%, service charge and thereafter 7% Goods & Services charge.
  - Stay from 23-27 September is based on a **mandatory minimum stay pattern of 4 consecutive nights.**
  - The official check-in time is after 1400 hours and the check-out time is prior to 1200 hours.
  - All reservations are subject to confirmation by the Hotel. Kindly return your completed booking form to us **by 23 August 2010 (Monday)**. Any booking received after this due date will be subject to availability.
  - Any cancellations **after 26 August 2010 (Thursday)** or any no-show on the day of arrival or **early check-out on the specified date of departure** will be subject to a one hundred percent (100%) charge and prevailing taxes of the entire length of stay booked, based on above stated rate and charges will be debited to your credit card.
  - Shortening of stay will also be chargeable at one hundred percent (100%) charge and prevailing taxes of the entire length of stay booked to your credit card.

#### Airport Limousine Pickup (Please tick) \* Please furnish us with your Credit Card and Flight details in order to guarantee your limousine arrangement

Arrival     Departure     2 way transfers required

The airport limousine arrangement in a Mercedes E200 series is chargeable at S\$160.00nett (Arrival) S\$110.00nett (Departure) per way.

#### HOTEL USE ONLY

Booking is	[    ] Confirmed	_____	[    ] Not Confirmed	_____
Confirmation Number	_____	Remarks	_____	
Acknowledged by	_____	Date confirmed to guest	_____	